CAPITEC-IBBL SHARIAH UNIT FUND

TRANSFER FORM

(Please Read "Terms and Conditions" overleaf carefully and fill up the form in BLOCK Letters)

To
Managing Director
Capitec Asset Management Ltd.
Padma Life Tower (10th floor), Lift - 09,
115, Kazi Nazrul Islam Avenue,
Bangla Motor, Dhaka - 1000.

Office Use Only

Registration No. .....

Transfer No. .....

Transferor

I/We ..... address (if changed) .....
..... here in after referred to as transferor, am/are the unit holder(s) of ..... units of CAPITEC-IBBL SHARIAH UNIT FUND. I/We would like to transfer ..... units (in words ..... units) to the following person/institution, hereinafter referred to as transferee:

Transferee (If Individual)

Name: ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Father's/Husband's Name: ..... Mother's Name: .....

Address: ..... Nationality: .....

Date of Birth: .....DD / MM / YYYY..... NID/Passport No.: ..... Occupation: .....

Phone No.: ..... Email: ..... eTIN No.: .....

Bank: ..... A/C No.: ..... Branch: .....

Routing No.: ..... Registration No. (If any): ..... No. of Units Held (If any): .....

BO A/C No.: ☐ ☐☐☐☐☐☐☐ ☐☐☐☐☐☐☐ ☐ Residency: ☐ Resident ☐ Non-Resident

Investment Option: ☐ SIP ☐ Non-SIP Dividend Option: ☐ Cash ☐ CIP

Means of Transfer: ☐ Inheritance ☐ Gift ☐ Operation of Law ☐ Others.....

Transferee (If Institution)

Name of Institution ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

Type of Institution: ☐ Local Company ☐ Foreign ☐ Society ☐ Trust ☐ Other .....

Registration No.: ..... eTIN No.: .....

Name of MD/CEO: .....

Address: .....

Phone No. (1): ..... Phone No. (2): ..... Fax No.: .....

Email: ..... Bank: .....

A/C No.: ..... Branch: ..... Routing No.: .....

Units Held (If any): ..... Investment Option: ☐ SIP ☐ Non-SIP

BO A/C No.: ☐ ☐☐☐☐☐☐☐ ☐☐☐☐☐☐☐ ☐ Dividend Option: ☐ Cash ☐ CIP

Means of Transfer: ☐ Inheritance ☐ Gift ☐ Operation of Law ☐ Others.....

Acknowledgement

Sale No.: ..... Date: .....

Certified that this selling agent/Capitec has received a request for transferring ..... units of Capitec-IBBL Shariah Unit Fund to .....

Issuing Officer's Seal, Signature & Date

Authorized Person's Signature and Date

Documents Enclosed

If Individual

- ☐ NID/Passport (Applicant and Nominee)
- ☐ Passport Size Photograph (Applicant: 2 copies, Nominee: 1 copy)

If Institution,

- ☐ Memorandum and Article of Association
- ☐ Power of Attorney in Favor of Authorized Person(s)
- ☐ eTIN Certificate
- ☐ Bank Account Certificate/Photocopy of a Blank Undated Cheque Leaf
- ☐ eTIN Certificate (Applicant)
- ☐ BO Acknowledgement
- ☐ Extract of Board Resolution
- ☐ Trade License/Trust Deed
- ☐ Certificate of Incorporation

Witness

1. Signature
   Name:
   Father's/Husband's Name:
   Address:

2. Signature
   Name:
   Father's/Husband's Name:
   Address:

Signature and Date

Signature of Transferor

Signature of Transferee

Details of Person(s), if any

Sl. No.	Name	Designation	Signature	Contact No.
1st				
2nd				

Mode of Operation: Jointly by ..... Single by.....

Signature(s) and Photograph

Principal Applicant's Photograph / MD/CEO (If Institution)

Joint Applicant's Photograph / 1st Authorized Person (If Institution)

Nominee's Photograph Attested by Principal Applicant / 2nd Authorized Person (If Institution)

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Checked & Verified by, Name: ..... Signature & Date: .....

Terms and Conditions

1. The units may be transferred by way of inheritance/gift and/or by specific operation of the law. In case of transfer the Fund will charge a nominal fee as decided by Capitec Asset Management Ltd. (CAM) from time to time except in the case of transfer by way of inheritance
2. Transfer of units is allowed only through Capitec or the selling agent from which the units were originally purchased.
3. The units will be transferred on all working days except the last working day of the week and during the book closure period/record date of the Fund.
4. The total number of units held by a single unit allocation confirmation is required to be transferred at a time.
5. Partial transfer (fraction of total units held under a single unit allocation confirmation) is not allowed. However, the unit holders may split unit allocation confirmation to his/her desired denomination, but not less than 500 (five hundred) units per unit allocation confirmation, for the purpose of transfer.
6. The Unit Allocation Confirmation(s) of the transferor is/are required to be attached with the Transfer Form.
7. The conditions applicable for original unit allocation confirmation will apply even after transfer of units in the name of Transferee.

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Transferee's Registration No.: ..... Transfer No.: .....

Certificate No.: ..... Unit Allocation Confirmation No.: .....

Number of Units: .....

Issuing Officer Sign, Seal & Stamp

I/We, the said transferee, have received the above mentioned unit allocation confirmation and do hereby agree to accept and take the said unit allocation confirmation on the same terms and conditions on which they were held by the said transferor.

DD / MM / YYYY

Date

Signature of Transferee

Islam Assure Center (Level 06), 91, Mohakhali C/A, Dhaka-1212
Phone: +880 2 48815151; E-mail: info@capitecbd.com; Web: www.capitecbd.com